

**Children and Youth Plan Of Action in case of any form of Abuse, or report of a child or youth reporting a possible suicide.**

Allegations of neglect, physical abuse and sexual abuse must be reported to CYFD- Statewide Central Intake (SCI) - 1-800-797-3260

**Allegations made by a child under 18 must be reported.**

If there is a concern for immediate safety call SCI and City Police, County Sheriff, or State Police.

State Police – 505-827-9300

SCI always cross reports to the Police.

**For youth 18 or older alleging rape or domestic violence:**

- 1). Call Police
- 2). Contact **Pastor**
- 3). Contact support people - Parents, Friends, Relatives
- 4). Contact resources for assistance.  
Call local Rape Crisis Center or Domestic Violence Shelter
- 5). Pastor to do follow-up.

If a **volunteer or employee of the parish** is alleged to have physically or sexually abused a **child**:

- 1). Report to **Pastor**.
- 2). **Pastor** report immediately to Archdiocese of Santa Fe Chancellor.
- 3). Call Police
- 4). Contact support people - Parents, Friends, Relative's
- 5). Contact resources for assistance:  
Call local Rape Crisis Center or Domestic Violence Shelter
- 6). Pastor to do follow up.

*If a child is alleged to have been neglected by his parents, guardian or custodian this is an issue for CYFD. This may also be a criminal matter. Must be reported.*

**If a youth 18 or older is alleged to have been sexually abused/raped/Harassed or been a victim of domestic violence it is a possible criminal matter. Must be reported.**

- 1). Report to **Pastor**.
- 2). **Pastor** report immediately to Archdiocese of Santa Fe Chancellor.
- 3). Call the police if needed.
- 4). Contact support people - Parents, Friends, Relative's of victim.
- 5). Contact resources for assistance:  
Call local Rape Crisis Center or Domestic Violence Shelter

**In the case of a possible suicide.**

**If the child or youth is self reporting a possible suicide:**

1. Stay with the child, do not let the child leave.
2. Assure the child that you care for them and are willing to help them get the assistance they need to get through this crisis.
3. Call CYFD intake 1-800-797-3260.

4. If the child leaves call police.
5. Call Parents or guardian and inform them of the steps you have taken, assure them that what you are doing is for the benefit and safety of the child.
6. Inform **pastor** of the incident and the steps you have taken.
7. Contact support people - Parents, Friends, Relatives

**If you are getting the information second hand:**

8. Get as much info as you can from the person reporting. Complete name; age; contact info; parents name; school;
9. Contact CYFD intake 1-800-797-3260.
10. Call Parents or guardian and inform them of the steps you have taken, assure them that what you are doing is for the benefit and safety of the child.
11. Inform **pastor** of the incident and the steps you have taken.
12. Contact support people - Friends, Relatives

## **Suicide Prevention Resources**

- 1-800-273- TALK or 1-800-SUICIDE
- [www.suicidepreventionlifeline.org](http://www.suicidepreventionlifeline.org) Crisis Chat
- Agora Crisis Center Statewide: 1-866-HELP 1 NM/ Alb: 277-3013
- Agora Chat: google Agora Crisis Center
- Native Youth Crisis Hotline: 1-877-209-1266
- Trevor Hotline (LGBTQ): 1-866-488-7386
- [www.sprc.org](http://www.sprc.org) Suicide Prevention Resource Center
- [www.suicidology.org](http://www.suicidology.org) American Association of Suicidology
- [www.afsp.org](http://www.afsp.org) American Foundation for Suicide Prevention
- NMDOH Office of School and Adolescent Health: [nancy.kirkpatrick@state.nm.us](mailto:nancy.kirkpatrick@state.nm.us)  
505-222-8683
- [joannsartorius@gmail.com](mailto:joannsartorius@gmail.com) 505-660-6556